

# Duty of candour annual report

## Year ending 31<sup>st</sup> March 2023

To fulfil our duty of candour responsibilities, this report describes the unintended or unexpected incidents that occurred at our optometry practice during the last year.

Practices: R. D. McFarlane Opticians, 40 Primrose Street, Alloa  
R. D. McFarlane Opticians, 10 West Port, Selkirk  
R. D. McFarlane Opticians, 334 Main Street, Stenhousemuir  
Nicols Opticians, 97 Stirling Street, Alva

Responsible person: Richard Spruce, Optometrist

Date of report: 4/5/23

### Aims and objectives of the practice

To provide high-quality optometry services to our patients and to improve the eye health of the population.

### Duty of candour responsibilities and process

We have made our team aware of their duty of candour responsibilities by holding meetings to discuss our duty of candour responsibilities should an unintended or unexpected incident occur. The team is aware of and understands the practice adverse incident (duty of candour) protocol, which describes what to do when something goes wrong. The protocol identifies the practice contact, who should be notified of all incidents and near misses (along with NHSG Optometry Leads) and will conduct an investigation, if necessary.

### Unexpected or unintended incidents

No Unexpected or unintended incidents.

### Action taken

I confirm that for the following incidents the duty of candour protocol was followed:

- N/A

The practice protocol was not followed for the following incidents:

- N/A

### Lessons learnt

- N/A

Signed: RICHARD SPRUCE

